

**IMPORTANT NOTE: ALL INFORMATION ON THIS FORM WILL BE IN THE PUBLIC DOMAIN**  
**Please ensure that you have Strategic Director approval before sending to**  
**Executive Governance for publication and advise in your email that approval has been**  
**obtained and from whom**

1. Title of Report	Carephones Restructure and Full Cost Recovery
2. Give a brief description of the item	<p>Carephones is currently in the process of re-structuring because the current model is not operationally sustainable due to the continued increased demand. The improved model requires £215K increased funds.</p> <p>The increase would be as follows: £1.10 per week increase plus the new customer charge of £50 for each new installation. This will cover all the cost of the new service at £215K.</p> <p>If the corporate costs are to be included it will be £2.57 per week increase plus the £50 installation charge.</p> <p>An Integrated Impact Assessment has been completed which highlights the main impact would be individuals on low incomes. The Carephones service is a means tested service via a financial assessment. There are currently approximately 7000 registered Carephone users and 3200 Carephone users who pay for their service.</p> <p>All options of alternative funding streams have been explored and exhausted.</p> <p>The main mitigating factor for risk in this option is that this service is means tested so only those who can afford to pay will pay the increased charges.</p>
3. Wards Affected	<p><b>Wards Affected:</b> All Wards</p> <p><b>List Wards:</b> All wards in Kirklees</p>
4. Is this a key decision?	<p><b>Key Decision Yes</b>  <b>If Yes go to Section 6.</b></p>
5. Has this KDN delegated decision had sign off from your Strategic Director?	<p><b>Signed off by Strategic Director Yes</b></p>
6. Reason for Key Decision	<p>Please select one of the following reasons:  <b>Affects more than 1 ward</b></p>
7. Does the report have a private appendix?	<p><b>Choose: No</b>  <b>If Yes go to Section 8.</b></p>
8. Reason for private appendix	<p>Please include:  (see last page for full description of exemption clauses for Exclusion of the Public)</p>

	<p><b>Which exempt clause is applicable to the report:</b></p> <p>1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6a <input type="checkbox"/> 6b <input type="checkbox"/> 7 <input type="checkbox"/></p>
<b>9. Decision Maker</b>	<p><b>Cabinet or Officer key decision:</b></p> <p>Please select one of the following: <b>Officer Key Decision</b></p>
<b>10. Cabinet Date or Decision date</b>	Click or tap to enter a date.
<b>11. Lead Member (Portfolio Holder)</b>	<p><b>Tick all that apply:</b></p> <p><input type="checkbox"/> Cllr C Scott– Leader of the Council</p> <p><input type="checkbox"/> Children – Cllr V Kendrick</p> <p><input type="checkbox"/> Learning &amp; Aspiration – Cllr E Reynolds</p> <p><input checked="" type="checkbox"/> Health &amp; Social Care – Cllr J Ramsay</p> <p><input type="checkbox"/> Housing &amp; Highways – Cllr M Ahmed</p> <p><input type="checkbox"/> Culture &amp; Greener Kirklees – Cllr Y Hussain</p> <p><input type="checkbox"/> Finance &amp; Regeneration – Cllr G Turner</p> <p><input type="checkbox"/> Corporate – Cllr Paul Davies</p> <p><input type="checkbox"/> Communities – Cllr M Pervaiz</p>
<b>12. Service/Strategic Director</b>	<p>Name: Richard Parry  Job Title: Strategic Director  E-mail: <a href="mailto:richard.parry@kirklees.gov.uk">richard.parry@kirklees.gov.uk</a></p>
<b>13. Lead Officer</b>	<p>Name: Gail Addinall  Job Title: Head of Adult Social Care North Kirklees  E-mail: <a href="mailto:gail.addinall@kirklees.gov.uk">gail.addinall@kirklees.gov.uk</a></p>
<b>14. Background papers</b> <i>(inc. website address if applicable)</i>	
<b>15. Engagement process</b>	<p>12 months ago, the service engaged with Co-production Board with an ask for interested parties to work with the service to develop the new model and charging policy. Unfortunately, no one attending the board at the time volunteered to be involved.</p>
<b>16. Consultation</b>	<p>No consultation has happened with our service users to date this is primarily down to the service exploring all other options first rather than the increased costs passing onto service users. It was hoped that other funding options would be available from within Adult Social Care and/or its system partners because of the preventative nature of the service. However due to the current financial climate these avenues have not been successful. We did explore BCF monies however this was not successful.</p> <p>Portfolio Briefing – Monday 4 September  Attendees:  Richard Parry- Strategic Director, Adults and Health,  Michelle Cross – Service Director Mental Health, Learning Disabilities and Commissioning</p>

	Cath Simms – Service Director Adult Social Care and Cllr Jackie Ramsay – Portfolio Holder Health and Social Care
<b>17. Members / Officers Involved</b>	Richard Parry Michelle Cross Cath Simms

The current **Senior Management Team Structure** can be found on the Intranet [here](#)  
Information on Cabinet and Portfolio Holders can be found [here](#)

### Kirklees Council Exclusion of the Public

By virtue of Paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972

By virtue of Regulation 21 (1) (A) of the Local Authorities (Executive Arrangements) (Access to information) (England) Regulations 2000

Contains information provided by a political advisor or assistant.

Exemption Clause	Category	Condition
1	Information relating to any individual.	Information is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information
2	Information which is likely to reveal the identity of an individual.	Information is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Information is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information  Information within paragraph 3 is not exempt if it must be registered under various statutes, such as the Companies Acts or the Charities Act 2011.  “Financial or business affairs” includes contemplated, as well as past or current, activities
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.	Information is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information “Labour relations matters” are as specified in paragraphs (a) to (g) of section 218(1) of the Trade Unions and Labour Relations (Consolidation) Act 1992, i.e. matters which may be the subject of a trade dispute within the meaning of that Act or any dispute about any such matter
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	Information is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

# KEY DECISION NOTICE (KDN)/PRIVATE APPENDIX PRO-FORMA

Issue Manager ID:

Exemption Clause	Category	Condition
6	Information which reveals that the authority proposes  (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or  (b) to make an order or direction under any enactment.	Information is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information
7	Information relating to any action taken or to be taken in connection with the prevention, investigation, or prosecution of crime	Information is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

Information falling within categories 1-7 is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992